

**Minutes of the Special Meeting of Lillings Ambo Parish Council held at Ghyll House, West Lilling on
Monday 13th May 2019 at 5-30pm.**

<u>Present.</u>	H.M.Loynes	Chairman.
	P. Wreglesworth	Vice Chairman
	R.G.Barker	Councillor
	D.McBurney	Councillor.
	A.Bailey.	Clerk.
	Mr.J. Armitage	Co-option Candidate.

Apologies. None.

Ordinary Vacancy Co-option.

After discussions on the 2 Co-option Candidates on Tuesday 7th May, Mr J.Armitage had been invited to attend this public meeting to be Co-opted onto the Parish Council. Mr J.Armitage confirmed his interest in becoming a Lillings Ambo Parish Councillor. All Councillors agreed that Mr J. Armitage be Co-opted. Proposed - Councillor R.G.Barker Seconded - Councillor D.McBurney. Mr J.Armitage signed the 'Declaration of Acceptance of Office as a Parish Councillor' form and agreed to accept the 'Councils Code of Conduct'. Within 28 days Councillor Armitage will complete a 'Register of Interests' form to be sent to Ryedale District Council. The Chairman welcomed Councillor Armitage to the team.

New Councillor List.

The Clerk had prepared a new Councillor list for the Web site and Noticeboard. All Councillors confirmed their details.

PKF Littlejohn External Audit & Exemption.

All Councillors agreed that the name of this Council is 'Lillings Ambo Parish Council'

- 1) A resolution was passed stating that the Council meets the Criteria for Exemption for 2018/19 and wishes to be an Exempt Authority not subject to PKF Littlejohns Limited Assurance review for the year. Proposed. Councillor R.G.Barker. Seconded Councillor J.Armitage. All Councillors agreed.
- 2) It was agreed that the Chairman & Clerk sign the Certificate of Exemption- AGAR 2018/19 part 2.
- 3) The members considered the findings of the effectiveness of the system of Internal Control & confirmed its effectiveness. All Councillors Agreed.
Proposed Councillor D.McBurney. Seconded. Councillor R.G.Barker. All Councillors agreed.
- 4) Members reviewed the Annual Governance Statement & confirmed 'Yes' to all points. Each Councillor had a copy of the statement. A resolution was passed that the Chairman & Clerk sign the form as appropriate. Proposed Councillor P.Wreglesworth. Seconded Councillor J.Armitage. All Councillors agreed.
- 5) Member of the Council were asked to consider the Account Statement as a whole. All Councillor given a signed copy of the completed form.

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6) A resolution to approve the Accounting Statement be accepted as a record of the transactions for the year. Proposer Councillor D.McBurney. Seconder Councillor R.G.Barker. All Councillors agreed.

7) The Chairman was asked to sign the accounts.

NEXT.

Mr Colin Johnson to complete the 'Internal Audit'

On completion all the above forms to be displayed on Village Noticeboard and Web Site with the 'Right to View' information before 1st July 2019.

The Certificate of Exemption and Contact details to 'PKF Littlejohn' before 1st July 2019.

Future.

A short discussion then took place on the following-

A new Web Site and E mail address to be developed by the new Clerk.

The Internal Audit earlier- between 31st March and Annual meeting.

Change of Signature for Lloyds Main Account.

A resolution was passed to make Councillor McBurney a signature on this account as Mr Ralph Magee is no longer a Parish Councillor. Proposed Councillor J.Armitage Seconded Councillor R.G.Barker. All Councillors agreed. Councillor McBurney agreed. To become a signatory. The Clerk will obtain the forms from Lloyds for this.

Any Other Business.

1) The Council had received a letter from Mr & Mrs Hodgson re HGV's accessing New Lane and Ings Lane. The letter stated concerns for the structure of the bridge crossing the river Foss and the continued damage to Ings Lane and New Lane. Ings Lane forms part of 'The Centenary Way'. This was discussed by the Council. The Chairman will contact Mr and Mrs Hodgson regarding this matter.

2) The Chairman had contacted ex Councillor Mr R.T.Magee and informed him of the Co-option decision. Mr Magee was thanked for all his work as a Parish Councillor in the past. (Since February 1995)

3. County Councillor Caroline Goodrick to be invited to the next meeting.

Date of the next Meeting.

As previous. Tuesday 6th August 2019 at 5-30pm.

Chairman.....Alan M Byres.....Date 06/08/19.....